

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

OTE Annual Report - FY 1981

DD/A Registry

81-1117

FROM:

DIE

1026 CofC

EXTENSION

NO.

OTE 81-1117

DATE

13 November 1981

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. *DDA*
7D-24 Hqs

16 NOV 1981

✓

JM

2.

*ADDA**seen*

3.

DDA

11-19-81

✓

4.

5.

*DDCI**11/21**8*

6.

*D/OPP FMI**has seen*

7.

DDA

23 NOV 1981

✓

8.

Registry - file

9.

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15.

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DD/A Registry
81-2377

OTE 81-1117

13 November 1981

MEMORANDUM FOR: Deputy Director for Administration

FROM:



Director of Training and Education

SUBJECT: OTE Annual Report - FY 1981

Attached is an Annual Report for the Office of Training and Education covering Fiscal Year 1981. The report was prepared to provide you and us a concise picture of what has been accomplished and what needs to be done. In general it reflects a very busy office engaged in important activities and functioning well. I have found the report most useful and intend to make this an annual exercise. I believe it will be of interest to you and your staff.

Attachment



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